

**HINDS COUNTY SENIOR TRANSITONS'
ATTENDANCE COURES POLICY REQUIRMENTS**

A student will have a “pattern of non-attendance” if he or she is absent from any required workshops in accordance to the Hinds County Senior Transition Program attendance policy. Unless acceptable documentation is provided, all absences, along with tardiness and early sign-outs, are deemed inexcusable and are counted towards determining a student’s pattern of non-attendance.

Parents/guardians are to send a note or call-in absences and tardies within 48 hours, for students to be marked as excused.

Acceptable documentation for excused absences is listed below.

1. Student illness
2. Illness of an immediate family member
3. Death in the family
4. Religious holidays of the student’s faith
5. Required court appearance or subpoena by a law enforcement agency
6. Special events, (conferences, competitions, exceptional cases of family need).
7. Medical or dental appointments
8. Having a communicable disease or infestation

Participants with unexcused absences, tardies, or early sign-outs without acceptable documentation, may be deemed to have a “pattern of non-attendance,” which may lead to unsatisfactory completion of the Senior Transitions Program.

Students Name _____

Date _____

Student’s Signature _____

Guardian’s Signature _____

Date _____